

## Company Name

	Employee Name	Occupation	Class	Sex	Coverage Status	Date of Birth (MM-DD-YY)	Salary	Salary Frequency	Province Residence	Date of Hire
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**Coverage Status:** **S** = Single **F** = Family **W** = Spousal Waiver

**Salary Frequency:** **A** = Annual **M** = Monthly **BW** = Bi-weekly **W** = Weekly **H** = Hourly

Note: For any salaries indicated as payable Hourly, please indicate the number of hours worked per week.

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